



Cwm Taf Morgannwg
Bwrdd Diogelu
Safeguarding Board

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Terms of Reference

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INTRODUCTION

This document has been produced in line with the statutory guidance within Part 7 of the Social Services and Wellbeing (Wales) Act 2014 (Sections 134-138).

The Cwm Taf Morgannwg Board is the statutory partnership responsible for safeguarding children, young people and adults at risk across Rhondda Cynon Taf, Bridgend and Merthyr Tydfil.

The Board ensures that people of all ages, living in the region, are protected from abuse, neglect or other kinds of harm. This also involves preventing abuse, neglect or other kinds of harm from happening. Keeping children and adults who may have needs for care and support safe is everyone's responsibility. This means feeling safe and being safe within their home or in their community, school, work place or anywhere else they go.

OBJECTIVES AND RESPONSIBILITIES

The objectives of the Cwm Taf Morgannwg Safeguarding Board are:

- (a) To protect children, young people and adults at risk who are experiencing, or are at risk of, abuse or neglect.
- (b) To prevent those children, young people and adults from becoming at risk of abuse or neglect and;

The Board has an overall responsibility for challenging relevant agencies so that:

- there are effective measures in place to protect people who are experiencing harm or who may be at risk of harm
- there is effective inter-agency co-operation in planning and delivering protection services and in sharing information

FUNCTIONS OF THE CWM TAF MORGANNWG SAFEGUARDING BOARD

The Cwm Taf Morgannwg Safeguarding Board has a statutory responsibility to carry out the following core functions in relation to the implementation of its objectives. Some of these functions are allocated to the Board's Sub-Groups and Committees to implement.

- Contribute to ensuring that national policies and procedures are monitored and remain fit for purpose, by engagement with the National Independent Safeguarding Board and other Safeguarding Boards, and to contribute to developing policies and procedures to co-ordinate what is done by the partners and bodies represented on the Board for the purposes of protecting children,

young people and adults at risk and preventing abuse, neglect and other forms of harm to children, young people and adults at risk;

- Raise awareness throughout the Board's area of the Board's objectives to protect and prevent children, young people and adults at risk from becoming at risk of abuse, neglect and other forms of harm, and to provide information about how this might be achieved;
- Ensure that at least once a year, children, young people and adults at risk are provided with an opportunity to participate in the work of the Board
- Review the efficacy of measures, taken by those Safeguarding Board partners and bodies represented on the Board, and by other bodies with safeguarding responsibilities within the area of the Board, either individually or collectively, to implement the objectives of the Board and to make whatever recommendations it sees fit to those bodies in light of such a review;
- Develop a multi-agency performance framework which evidences safeguarding effectiveness across all agencies and allows effective scrutiny and challenge
- Undertake adult and child practice reviews, audits, reviews and investigations as are required in pursuance of its objectives;
- Disseminate information about best practice and learning arising from reviews, to share information with Board members, other Safeguarding Boards, the National Independent Safeguarding Board and children, young people and adults who are or may be affected by the exercise of a Safeguarding Board's functions, and to identify, explore and respond to matters arising that affect the fulfilment of the Board's objectives;
- Evidence the learning from reviews to demonstrate that this has led to improvements in practice
- Facilitate research into protection and prevention of abuse and neglect of children, young people and adults at risk;
- Review the training needs of those practitioners working in the area of the Board in order to identify training activities and to provide and to ensure training is provided on an interagency and individual organisational basis to assist in the protection and prevention of abuse and neglect of children, young people and adults at risk;
- Co-operate or act jointly with another one or more Boards or other similar bodies in Wales, England, Scotland and Northern Ireland, or other jurisdiction, where the Board considers it will assist it to fulfil its objectives;
- Seek specialist advice or information where the Board considers it relevant to assist it to implement its objectives;
- Respond to any notification to the Board in relation to any of its functions;

- Engage in any other activity that facilitates or is conducive to the achievement of its objectives

CWM TAF MORGANNWG SAFEGUARDING BOARD MEETINGS

There will be at least four CTMSB meetings a year, held each quarter.

Quoracy

For a meeting to be quorate the meeting must have representatives from South Wales Police, Cwm Taf Morgannwg University Health Board and each Local Authority. However, the Chair will have discretion in relation to how any decision will be ratified.

Chairing arrangements

The three Directors of Social Services have been appointed as Co-Chairs of the Cwm Taf Morgannwg Safeguarding Board and will alternate the role of Chair every 2 years.

The Chair will work closely with the Cwm Taf Morgannwg Safeguarding Board's Business Manager and the Operational Committee Chairs to develop and reach consensus on the priorities of the Board and driving forward the operational work of the Board.

Record of Board Membership

The Cwm Taf Morgannwg Safeguarding Board will ensure that a list is maintained of those persons who hold a current appointment. Attendance at the Board will be monitored.

New appointments will be provided with a statement of the expectations and commitment required of a Board member and induction into the functions and governance of the Board.

MEMBERSHIP

The Lead Partner for the Board is Rhondda Cynon Taf County Borough Council. Membership complies with the statutory guidance issued under Part 7 of the Social Services and Well Being Act 2014 which prescribes the following as a Safeguarding Board partner:

- the local authorities
- the chief officer of police for a police area, any part of which falls within the Safeguarding Board area
- the Local Health Board
- an NHS Trust providing services in the Safeguarding Board area;
- the probation services
- the Secretary of State to the extent that the Secretary of State is discharging functions under sections 2 and 3 of the Offender Management Act 2007 in relation to Wales;

In addition, the Board consists of other persons or bodies that exercise functions or are engaged in activities in relation to children or adults at risk.

The Cwm Taf Morgannwg Safeguarding Board may also, as it wishes, co-opt additional members from other organisations either on a permanent or temporary basis as required.

A member of the National Independent Safeguarding Board will be invited to attend Board meetings but will not participate in any voting or decision making.

A list of members is attached as Appendix 1.

RESPONSIBILITY OF BOARD MEMBERS

Each agency has a responsibility as a member of the Cwm Taf Morgannwg Safeguarding Boards (CTMSB) to promote the effective functioning of the Board. Each agency, therefore, is required to make a formal commitment to the work of the CTMSB in order for the priorities of the Board to be achieved.

All agencies and organisations providing services for children/adults at risk will have in place:

- A clear commitment from senior management as to the importance of safeguarding
- A clear line of accountability within the organisation for work relating to safeguarding and performance
- Safe recruitment practices that take account of the need to safeguard, including vetting of new staff, existing staff (where possible), volunteers and providers of commissioned services.

Members are required to carry out the following responsibilities:

The Board

- Prioritise attendance at Board meetings and only in exceptional circumstances should a deputy attend; this deputy must also be in a position to make decision on behalf of their organisation.
- Be held to account for the dissemination of information between their own organisations and the CTMSB and vice versa.
- Take responsibility for representing the CTMSB on other forums and strategic partnerships.
- Be accountable for their own agency's performance in relation to safeguarding and escalate any risks or issues to the Board without delay

- Contribute to the development of the Boards' Annual Plans and Annual Reports
- Comply with and support any audit undertaken of the effectiveness of the CTMSB or safeguarding practice within their own organisation
- Participate, or identify an individual from their own agency to participate, in Sub-Groups, Task and Finish groups and consultation processes.
- Bring to the attention of the Chair any conflict of interest between their CTMSB role and their own individual organisational responsibilities.
- Bring to the attention of the Chair any concerns arising from the handling of a case or cases that have been raised by a member of staff in their agency.

Their Organisation

- Communicate the work of the Board within their agency/organisation in order to promote positive outcomes for children/adults at risk.
- Be responsible for ensuring that all staff in their organisation are aware of the necessity of reporting concerns about safeguarding practice
- Be a Safeguarding Lead for their organisation and drive the safeguarding agenda forward at all local, regional and national partnerships and forums.
- Ensure the implementation of their own agency's action plans in relation to Adult and Child Practice Reviews.
- Be able to influence strategic planning for safeguarding children and adults at risk within their own organisation.

The Public

- Raise awareness throughout Cwm Taf Morgannwg, of the need to safeguard children and adults at risk.
- Promote the engagement and participation of the public in the work of the Board

Individual

- Maintain up to date knowledge of safeguarding issues, undertaking personal training as required
- Compliance with the Duty to Report requirements as set out in the Social Services and Wellbeing (Wales) Act 2014

Resolving Disagreements

From time-to-time disagreements may arise between members of the CTMSB. All members have a duty to act assertively and proactively to resolve disagreements. All members should be confident in challenging the safeguarding measures that are in place in partner agencies where they are concerned that practice is failing to meet the desired outcomes.

Resolution of any disagreements should be sought within the shortest timescale possible.

ACCOUNTABILITY

The CTMSB has a statutory duty to the Welsh Government in carrying out its safeguarding responsibilities under the Social Services and Wellbeing (Wales) Act 2014.

The CTMSB will also share information and consult with the National Independent Safeguarding Board.

REPORTING ARRANGEMENTS

Each of the Board's Sub Groups will report to the Board via the Joint Operational Committee.

The MASH Operational Committees, Suicide Prevention Steering Group and the Board's Executive Group will all report directly to the Board.

BOARD MEMBERS AS AT JANUARY 2023

NAME	TITLE	AGENCY
Lisa Curtis-Jones (Chair)	Director of Social Services	Merthyr Tydfil County Borough Council
Claire Marchant (Vice Chair)	Director of Social Services and Wellbeing	Bridgend County Borough Council
Neil Elliott (Chair of JOC)	Director of Community and Children's Services	Rhondda Cynon Taf County Borough Council
Jackie Neale	Adult Safeguarding Service Manager	Rhondda Cynon Taf County Borough Council
Louise Davies	Director, Public Health	Rhondda Cynon Taf County Borough Council
Colette Limbrick	Interim Head of Safeguarding (Children)	Rhondda Cynon Taf County Borough Council
Gaynor Davies	Director of Education and Lifelong Learning	Rhondda Cynon Taf County Borough Council
Annabel Lloyd	Service Director, Children Services	Rhondda Cynon Taf County Borough Council
Cara Miles	Head of Legal - Community Care and Children	Rhondda Cynon Taf County Borough Council
Janet Wallsgrove	Prison Director	Parc Prison
Claire O'Keefe	Head of Safeguarding	Cwm Taf Morgannwg University Health Board
Matthew O'Baid	Named Doctor	Cwm Taf Morgannwg University Health Board

Sarah Bradley	Service Director for Primary Care and Community	Cwm Taf Morgannwg University Health Board
Richard Hughes	Deputy Executive Nurse Director	Cwm Taf Morgannwg University Health Board
Lyndon Lewis	Head of Service	Cwm Taf Youth Offending Service
Christa Bonham-Griffiths	Head of Service	Youth Justice Service, Bridgend
Donna Newell	Named Lead for Safeguarding	Public Health Wales
Virginia Hewitt	Designated Nurse	National Safeguarding Team (PHW)
Emma Richards	Head of Probation	Probation Service
Susan Walker	Chief Officer, Education	Merthyr Tydfil County Borough Council
Paul Lewis	Head of Public Protection	Merthyr Tydfil County Borough Council
Angela Edevane	Head of Adult Services	Merthyr Tydfil County Borough Council
Joe Rhys Jones	Interim Principal Safeguarding Manager	Merthyr Tydfil County Borough Council
Taryn Stephens	Head of Children Services	Merthyr Tydfil County Borough Council
Jacqueline Davies	Head of Adult Social Care	Bridgend County Borough Council
Laura Kinsey	Head of Children's Social Care	Bridgend County Borough Council
Nicola Echanis	Head of Education and Family Services	Bridgend County Borough Council
Raeanna Grainger	Group Manager	Bridgend County Borough Council
Martin Morgans	Head of Public Protection	Bridgend County Borough Council

Terri Warrilow	Head of Adult Safeguarding and Secure Estate	Bridgend County Borough Council
Marc Attwell	Superintendent	South Wales Police
Tracey Rankine	Head of Protecting Vulnerable Persons	South Wales Police
Nikki Harvey	Assistant Director Quality, Safety & Patient Experience	Welsh Ambulance Service Trust
Lin Slater	NISB Member (Observer)	National Independent Safeguarding Board